

2018/19 學年幼兒班至幼高班(K1 至 K3 班)入學申請注意事項

**索取申請表格方法(不設申請表限額，全年均可下載表格):**

請於本幼稚園網頁下載「入學申請表」(網址: <http://ppe.yot.org.hk>)

**遞交申請表格:**

1. 日期: 2017 年 9 月 18 日(星期一)至 10 月 20 日(星期五)
2. 時間: 星期一至五 (上午 9:30 至下午 12:30 / 下午 2:00 至 4:00)  
星期六 (上午 9:00 至中午 12:00)
3. 遞交方法: 於上述時間, 家長須親臨至本校遞交申請表格, 請連同以下所需文件一併遞交:(註:本校不接受郵寄或傳真/電郵表格)
  - 相片一張(請預先貼於報名表上)、
  - 出生證明書副本 (報名時帶備正本查核)
  - 針卡副本(報名時帶備正本查核)
  - 回郵白色長信封 4 個(4 吋 X 9 吋) (請貼上\$1.7 郵票、填寫兒童姓名及通訊地址)
4. 報名費: 遞交申請表格時請一併繳交現金 40 元(無論申請成功與否, 報名費概不退還)

**申請「幼稚園入學註冊證」:**

1. 政府由 2017/18 學年起落實推行「免費優質幼稚園教育計劃」(下稱「計劃」), 每名可在本港接受教育的學童只會獲發一張註冊文件, 而所有參加「計劃」的幼稚園, 只可取錄持有有效註冊文件的學童。
2. 家長須於 2017 年 9 月至 11 月期間為其子女向教育局申請「幼稚園入學註冊證」(下稱「註冊證」)。「註冊證」會於本年 9 月開始接受申請, 屆時教育局會公布申請細則, 並會在教育局網頁 (<http://www.edb.gov.hk/tc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/front.html>) 加入教育局網頁結連上載詳情。如申請人在遞交申請時已提供全部所需資料及文件, 教育局一般可在六至八個星期內完成審核, 並以郵遞方式發放「註冊證」給合資格接受「計劃」資助的申請人。如學童可於本港接受教育但不合乎資格接受「計劃」資助<sup>1</sup>而未能獲發「註冊證」, 該局會為有關學童發出「幼稚園入學許可書」(下稱「入學許可書」), 學童可憑「入學許可書」註冊並入讀參加「計劃」的幼稚園, 惟其家長須按註冊入讀之幼稚園的收費證明書繳付未扣減「計劃」資助前的全額學費。

1

非本地兒童(例如持有擔保書的兒童、其父或母是持有學生簽證的兒童等)須獲得入境事務處處長的許可, 才可在香港接受教育, 但不會獲得「計劃」下的資助。

### 收生準則:

1. 面試表現
2. 申請人為本校 N 班學生/為本校學生之兄弟姊妹，將獲優先考慮
3. 有家庭需要的申請人可獲優先考慮  
(請留意由於學位有限，並非所有符合優先考慮的申請人均會獲取錄。)

### 面見安排:

1. 本幼稚園會安排面見所有申請入讀幼兒班的兒童；惟面見日期及時間由本校安排，恕不更改。
2. 面見將於 2017 年 11 月 11 日(星期六上午)舉行，本幼稚園將個別發信通知面見時間；如家長於 11 月 3 日仍未收到面試通知信函，可於辦公時間內致電 2465 5719 向本幼稚園查詢。
3. 以小組形式面見
4. 由一位家長陪同兒童參與面見
5. 如家長需要傳譯/翻譯服務，請致電 2465 5719 與本幼稚園聯絡。

### 取錄結果公佈:

獲取錄新生名單將於 2017 年 12 月 8 日(星期五上午 10 時正)於本校網頁及校外張貼通告以作公佈。

### 註冊安排:

1. 正選生: 家長須於 2018 年 1 月 11 至 13 日(「統一註冊日期」)內的指定時間到本幼稚園辦理註冊手續，並須提交「註冊證」/「入學許可書」正本及繳交註冊費。
2. 備取生: 本幼稚園會發出通知，請家長於指定日期到本幼稚園辦理註冊手續，並須提交「註冊證」/「入學許可書」正本及繳交註冊費。
3. 家長請留意，如未能在指定的註冊日期提交「註冊證」/「入學許可書」正本，本幼稚園將未能為獲取錄兒童完成手續，因此家長務必於指定日期內向教育局申請相關註冊文件。
4. 2018/19 學年的註冊費為港幣\$1000 元正，如有關兒童入讀本校，本校會於 9 月份退回註冊費，但若家長於註冊後決定為子女轉校，請以書面通知本幼稚園。本幼稚園會退回「註冊證」/「入學許可書」，但註冊費將不獲退還。在取回「註冊證」/「入學許可書」後，本幼稚園亦不會再為該兒童保留學位。

### 查詢:

電話: 2465 5719

電郵: dn2@yot.org.hk



# **Yan Oi Tong Tin Ka Ping Kindergarten Yan Oi Tong Tin Ka Ping Nursery**

## **Information on Admission to K1 Classes in the 2018/19 School Year**

### **Collection of application Forms (No quota / No download deadline):**

Download from school website <http://ppe.yot.org.hk>

### **Return of Application Forms (No set quota for the kindergarten):**

1. Date: 18.9.2017(Mon) to 20.10.2017(Fri)
2. Time: 9:30 a.m. to 12:30 p.m. / 2:00 p.m. to 4:00 p.m. (Mon to Fri)  
9:00 a.m. to 12:00 noon (Sat)
3. Return method: Submit the application form in person (together with the documents required: **(Sending by e-mail OR post is not accepted)**
  - 1 applicant recent photo - paste in application form
  - Original and copy of birth certificate
  - Original and copy of immunisation Record
  - 4 reply envelopes with the correspondence address, applicant's name and \$2 postage stamp on each (envelopes size: 4inch X 9inch)
4. Application fee: HK\$40 (to be collected together with the application form.) The application fee is non-refundable whether the application is successful or not.

### **Application for the “2018/19 Registration Certificate for Kindergarten Admission”**

1. Education Burcau (EDB) will implement the Free Quality Kindergarten Education policy starting from the 2017/18 school year to replace the existing “Pre-primary Education Voucher Scheme”. Under the new Scheme, EDB will use the “Registration Certificate for Kindergarten Admission” as the document for registration in the 2018/19 school year.
2. Parents are required to submit an application for the “2018/19 Registration Certificate for Kindergarten Admission” (hereafter referred as “2018/19 RC”) to EDB from September to November 2017. The “2018/19 RC” will be open for application in September 2017 and EDB will announce and upload the details of application on EDB's website:  
(<http://www.edb.gov.hk/tc/edu-system/preprimary-kindergarten/ki-ndergarten-k1-admission-arrangements/front.html>)

### **Admission Criteria**

1. Interview performance
2. The applicant is studying in our N Class / with sibling(s) currently studying in the kindergarten will be given due priority consideration
3. The applicant from families in need will be given due priority consideration when applying for long whole day classes  
(As the number of school places is limited, please understand that **not** all applicants fulfilling the priority consideration will be guaranteed a school place.)

### **Interview Arrangements**

1. The kindergarten will arrange interview for all applicants, interview date and time arranged by kindergarten. No changes for any reason.
2. Interviews will be conducted on 11 November 2017, and notification will be sent by mail. If parents have not received an interview letter on 3 November 2017, they can contact the kindergarten at 2465 5719 during office hours.
3. Group interviews will be arranged
4. One parent should accompany their child for the interview
5. Please contact us at 2465 5719 if interpretation / translation service if required

### **Announcement of Admission Results**

We will inform parents of the K1 admission results on 8 December 2017 (10:00 a.m.) on our website and outdoor poster board.

### **Registration Arrangements**

1. Successful applicants: Parents should complete the registration procedures for their child from 11 to 13 January 2018 (“Centralised Registration Dates” by submitting the original of the “2018/19 RC” to the kindergarten and paying the registration fee.
2. Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original of the “2018/19 RC” to the kindergarten and pay the registration fee.
3. Please be reminded that if parents cannot submit the Original “2018/19 RC” during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB with the specified period.
4. The registration fee for 2018/19 K1 place is HK\$1000. Should parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the “2018/19 RC” but the registration fee will not be refunded. Upon obtaining the “2018/19 RC”, the kindergarten will no longer keep the school place for the child.

### **Enquiry**

Our telephone no: 2465 5719

Our e-mail address: dn2@yot.org.hk